



**Meeting Minutes**

**Date: July 15, 2022**

**Time: 1:00 PM – via Zoom**

#	STATUS		NAME	INSTITUTION
	Present	Zoom		
1			Amine Oudghiri-Otmani	Marshall University
2		x	Asad Davari	WVU Institute of Tech.
3		x	Barbara Ladner, <i>Webmaster</i>	WV State University
4			Bill Harrison	Fairmont State University
5		x	Chris Ward	Southern WV CTC
6		x	Darrin Cox, <i>Legislative coordinator</i>	West Liberty University
7		x	Eloise Elliott	West Virginia University
8			Heather Hussell	Mountwest CTC
9		x	Holley Ralston	Blue Ridge CTC
10			Joel Farkas, <i>Secretary</i>	WVU at Parkersburg
11		x	Joseph Allen	Concord University
12			Karen Berneburg, <i>Vice-Chair</i>	New River CTC
13			Kathy Herrington	WV Northern Community College
14			Kristie Bridges	WV School of Osteopathic Med.
15			Jeff Bryson	Glenville State College
16		x	Max Guirguis	Shepherd University

17			Mike Lilly	Bluefield State College
18			Natalie Sypolt	Pierpont CTC
19			Shirley Murphy	Eastern WV CTC
20			Tom Isaacs	Bridge Valley CTC
21		x	Tom Sydow	Potomac State College of WVU
22			Matt Turner	HEPC

**I. Call to Order and Approval of Minutes**

- **Only 9 present – no Quorum.**
  - i. Discussion of what constitutes a “quorum” (Q = majority of membership present)
- Meeting is “Unofficial” – can only have informal discussions; no voting possible

**II. Discussion:**

- Retreat/ Legislative Coordinator’s letter to legislators/Meetings/ Parmesan Cheese
- Other – frequency of ACF elections: Members serve 2 year terms/officers 1 year or 2?  
Undecided.

**III. Retreat**

- 2 nights, October 14 – 16
  - i. Eloise Elliot to secure location and distribute info via email

**IV. Darrin’s Letter to Legislators**

- Revision discussion, suggestions, minor wording changes
- To be distributed upon final approval to receptive legislators –

**V. Other General Discussions:**

- Salaries/raises
- Faculty awareness of ACF and its activities
  - i. Most report to faculty senates/assemblies
- Pre -grated parmesan cheese – contains cellulose
  - i. Grate your own

- ii. More upscale brands use potato and/or corn starch as a non-caking agent, and since you'll probably thin your sauce/gravy with pasta water, full of starch, settling for the convenience of pre-grated is probably an acceptable compromise

**VI. Next meeting – Retreat in October**

**VII. Meeting adjourned at 2:30 PM**

